

DDA Registry

File *Bldg 610*

DD/A 74-3804

30 SEP 1974

MEMORANDUM FOR: Executive Secretary, CIA

THROUGH : Administrative Officer, DCI

SUBJECT : Request for Reimbursement for Executive Dining Room Charges
Incurred in the Conduct of Official Duties

REFERENCE : DCI Memorandum, dtd 11 January 1974, Same Subject

The officer named below incurred expenses on the date indicated in an official capacity. It is requested that the charges indicated be reimbursed from U. S. Government funds.

Date: 3 July 1974

Host: Harold L. Brownman, Deputy Director for Management and Services

Guests: Department of State: Ambassador L. Dean Brown
William Galloway
Michael Conlin
Donald Bouchard

Agency
Participants:

Harold L. Brownman, DD/M&S
John F. Blake, ADD/M&S

STATINTL

Dr. John R. Tietjen, D/Medical Services
Charles W. Kane, D/Security

Reimbursable
Charges

\$50.93

Check one:

☒ I certify that the payment of the charges cited herein are allowable under the standards established by referent memorandum.

☐ I certify that prior approval was obtained from the Director for an exception to the provisions of the referent memorandum.

DEPARTMENT

15/
John N. McMahon
Acting Deputy Director for Administration

Distribution:

- 0 & 1 - Addse w/cy of receipts
- 1 - AO/DCI w/cy atts
- 1 - ER w/o atts
- ~~1 - DDA Subject w/atts~~
- 1 - DDA Chrono w/o atts

DD/A/██████:5454 (30 September 1974)

STATINTL

| | |
|-------------------|---------------------|
| ACCOUNT NUMBER | STATEMENT NUMBER |
| 12282 | 25 |
| DATE | |

AMOUNT ENCLOSED \$

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR REMITTANCE TO INSURE CREDIT TO PROPER ACCOUNT

| DESCRIPTION | | PREVIOUS BALANCE > | |
|--|-----------------|--------------------|---------|
| | | CHARGES | CREDITS |
| 7/25 | FOOD & BEVERAGE | 2.50 | |
| 7/25 | FOOD & BEVERAGE | 2.50 | |
| 7/27 | FOOD & BEVERAGE | .20 | |
| 7/27 | FOOD & BEVERAGE | .30 | |
| 7/27 | FOOD & BEVERAGE | .30 | |
| 7/27 | FOOD & BEVERAGE | .30 | |
| 7/28 | FOOD & BEVERAGE | 2.75 | |
| 7/28 | FOOD & BEVERAGE | .20 | |
| 7/01 | FOOD & BEVERAGE | 1.25 | |
| 7/01 | FOOD & BEVERAGE | .20 | |
| 7/02 | FOOD & BEVERAGE | 1.45 | |
| 7/02 | FOOD & BEVERAGE | .20 | |
| 7/02 | FOOD & BEVERAGE | .30 | |
| 7/02 | FOOD & BEVERAGE | 1.25 | |
| 7/03 | FOOD & BEVERAGE | .50 | |
| 7/03 | FOOD & BEVERAGE | 1.00 | |
| 7/03 | FOOD & BEVERAGE | 1.00 | |
| | | NEW BALANCE > | |
| 30 DAYS | 60 DAYS | 90 AND OVER | |
| THE ABOVE PORTION OF YOUR ACCOUNT IS NOW PAST DUE. | | | |

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| | | | |
|--|-----------------|---------------|--|
| 7/03 | FOOD & BEVERAGE | 1.00 | |
| 7/03 | FOOD & BEVERAGE | 1.00 | |
| 7/03 | FOOD & BEVERAGE | 1.00 | |
| 7/03 | FOOD & BEVERAGE | 1.00 | |
| 7/03 | FOOD & BEVERAGE | 1.00 | |
| 7/03 | FOOD & BEVERAGE | 1.00 | |
| 7/03 | FOOD & BEVERAGE | 1.30 | |
| 7/03 | FOOD & BEVERAGE | 3.50 | |
| 7/03 | FOOD & BEVERAGE | 3.50 | |
| 7/03 | FOOD & BEVERAGE | 3.50 | |
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| | | | |
|------|-----------------|------|--|
| 7/03 | FOOD & BEVERAGE | 3.50 | |
|------|-----------------|------|--|

46.30
 10% SURCHARGE 4.63
 50.93